

St. Vincent Ferrer Parish Pastoral Council (PPC) Minutes  
Wednesday, November 15, 2017 7:00 pm

Location: Room B  
Minutes: Suzanne Bryce  
Start time: 7:00 pm  
End time: 8:20 pm

Present: Father Dennis Jaspers, Father Jerome Bishop, Deacon David Meyer, Mark Dunkley, Terry Callan, Lisa Samson, Denny Connor, Chris Homan, Susan Aloisio, Michael Beiting, Toby Mattson, Julie Morency, Suzanne Bryce

Not Present: Theresa Keller, Bill Mountel, Jenny Powers and Jack Schwein

**I. Opening Prayer:** Father Jerome Bishop

**II. Formation**

Council members discussed Simplicity from the Characteristics of a Christian Steward. At the January 2018 meeting, Terry Callan will lead the discussion on Mercy.

**III. Approval of Minutes**

A motion to approve the minutes of the October 2017 meeting was made by Denny Connor and seconded by Lisa Samson; the minutes were approved.

**IV. Action Items for Council and Commissions**

**a. Coffee & Donuts**

**i.** Mark Dunkley reported that the Coffee & Donuts after the 9:00am and 11:00am Masses on Sunday, October 29 were well received.

**ii.** Council members discussed planning another Coffee & Donuts social after the 9:00am and 11:00am Masses on Sunday, December 3 and including Wine & Cheese after the 5:00pm Mass on Saturday, December 2.

**iii.** Toby Mattson volunteered to coordinate the social for the Sunday Masses and Mark Dunkley volunteered for the Saturday Mass.

**b. Festival**

**i.** Council members questioned whether there will be a parish festival in 2018 and if parish council will be responsible for leading the planning. A decision regarding the future of the festival will need to be made in January.

**ii.** Council members discussed neighboring parishes use of an Event Coordinator for the planning and coordination of their parish festival.

**iii.** Mark Dunkley will follow-up with a neighboring parish on the feasibility of hiring or contracting an Event Coordinator for the SVF parish festival.

**c. Church Projects**

**i.** Council members compiled a list of various updates and remodeling projects for the church building including new carpeting, lighting, sound system, community space in the rear of the church, pews/kneelers, updated bathrooms and replacing protective coverings over the stained glass.

**ii.** The church building was constructed in 1969 and council members briefly discussed planning a 50th celebration in 2019.

**iii.** Mark Dunkley will prepare a draft plan for a remodel of the areas in the rear of the church.

**iv.** Susan Aloisio suggested offering a presentation of the ideas for church improvements to members of the parish.

**V. Commission Updates**

The representatives listed provided updates from the following commissions:

Athletics – Lisa Samson  
Building and Finance – Denny Connor  
Parish Life – Chris Homan  
Stewardship – Susan Aloisio  
Worship – Susan Aloisio

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VI. Terry Callan made a motion to end the meeting; Susan Aloisio seconded it, and the meeting was adjourned.

VII. **Closing Prayer:** Father Dennis Jaspers

Next meeting: Wednesday, January 17, 2018, 7:00 pm Room B.

**Commission Reports for Parish Pastoral Council - November 15, 2017**

ATHLETICS

- Looking at possibly hosting a soccer camp over the summer if there is enough interest
- Starting to look for a fish fry captain, as Duff will likely not return this year
- Concerned about lack of volunteers overall
- Considering doing an equipment exchange at the beginning of each season - people can bring outgrown items, and whatever isn't wanted can be donated (or taken to Play it Again sports)
- Would like to look at sponsors to help fund fence - looking for any ideas for businesses/individuals to approach

BUILDING & FINANCE

*Financials*

- Festival profit is estimated to be \$29,000.
- FYTD revenue exceeded expenses for both church and school. Maintenance items (rectory garage door, parking lot gate repair) were within the maintenance budget.
- Reminders will be added to the bulletin for year-end giving and pledge payments for the Archdiocesan One Faith, One Hope, One Love campaign.
- The School Aftercare/Latchkey program is breaking even.

*School Tuition 2018-19*

- Tuition will be finalized at the January B&F meeting.
- FACTS Tuition Management is being reviewed as a possible system to manage tuition billing and collection, along with tuition assistance determination. All Catholic high schools and many elementary schools use FACTS for their tuition management.

*Building/Grounds*

- School windows are scheduled to be repaired in June 2018 by Gilkey.
- Church windows (plexiglass panes over stainglass) are scheduled to be replaced in Nov/Dec by Suburban Glass.
- The extent of the church restroom updates will be finalized once bids have been received.
- Church acoustics are being reviewed with the possibility of an acoustical study being done. Decisions will be made on changes to the sound system after the study is completed.
- Ideas are being gathered to improve the space at the back of church to allow for gatherings (coffee and donuts, funeral visitation, etc.) and to better serve the needs of the parish.

PARISH LIFE

- Parish Life Commission has begun preliminary discussions/planning of the Parish Picnic and Reunion to be held Spring 2018.
- The Parish Directory is at the printer. We hope to be able to distribute these in December.

*October/November updates from select Social Outreach and Parish Community organizations:*

- Habitat for Humanity Eastside Coalition has completed the three homes for partner families: Fambro, Ndusha & Welch. The dedication celebration is being held Saturday, November 18 at 9 am at 622 Mulberry St. Cincinnati, OH 45215 (Lockland). No RSVP required. Additionally, \$2,835 was collected during the second Habitat for Humanity collection held on October 28-29.
- Turkey ministry is well under-way. After 2 drop-off weekends, we've collected the cooked and frozen meat from ~15 turkeys to donate to Our Living Bread for their Thanksgiving dinner. An additional collection day has been scheduled on November 19th for any latecomers. We will also continue collecting turkeys through December 15 to be donated to Our Daily Bread for their Christmas Dinner.
- Witness for Life organized volunteers to participate in the Fall 40 Days for Life Campaign by giving witness in front of Planned Parenthood on SVF's Adopt-a-Day held October 10. The 40 Days for Life Fall Campaign closed

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with a rally on November 5. WFL also hosted a “Baby Shower” before masses on October 28 and 29 to collect baby gifts to be donated to Old St Mary’s Church Pregnancy Center.

- Saint Vincent for the Poor held its Winter clothing drive on October 14-15 and collected a truck load of coats and clothing to be donated to the Hope Emergency Center in Brown County. The monthly Saint Vincent for the Poor collection was held November 11&12 and collected \$380

- The Family Advent Wreath making will be held again this year on Sunday, November 27 after 11:00 Mass in Hamilton Hall. This is a great parish community event in which even young children can participate by making an Advent Wreath for their home.

**STEWARDSHIP**

1. There were approximately 130 Stewardship Renewal commitment cards and 21 children cards returned. Ministry lists will be distributed to ministry leaders this week. Ministry leaders are asked to contact interested parishioners and return updated lists to the parish office. Due to the number of cards returned during the last 4 Renewals suggest discussion on the benefit of continuing this process.

**WORSHIP**

1. Advent books will be available on the first Sunday of Advent

2. Advent Penance Service will be Monday Dec. 11th at 6:00pm. First Reconciliation for SVF & All Saints will take place at this service.

3. Christmas Mass Schedule:

Fourth Sunday of Advent			
Saturday, 12/23	5:00pm	Sunday, 12/24	10:00am only
Christmas Eve			
Sunday, 12/24	3:00pm	5:00pm	10:00pm
Christmas Day			
Monday, 12/25	11:00am		
New Year’s Day			
Monday, 1/1	9:00am		

4. There is still a need for at least 2 sacristans and more greeters and servers.

5. Beginning in late spring or early summer, the practice of having a Eucharistic Minister schedule will cease. Eucharistic Ministers will be asked to “sign in” before mass if they are able to distribute. There will be more communication concerning this procedure change after the first of the year.